

Union Name \_\_\_\_\_

Address \_\_\_\_\_

President:

Effective immediately, I resign membership in all levels of the union.

I do not consent to any payment or withholding of dues, fees, or political contributions to the union or its affiliates. If you believe I have given consent in the past, that consent is revoked, effective immediately.

The right to be free from forced union payments is guaranteed under the First Amendment of the Federal Constitution as recognized by *Janus v. AFSCME*. I insist that you immediately cease deducting any and all union dues or fees from my paycheck or account, as is my constitutional right. This notification is permanent and continuing in nature, until I sign indicating otherwise.

Further exaction of union dues or fees against my will violates my constitutional rights. If you refuse to process such cessation of payment, I request that you:

- promptly provide me with a copy of any dues deduction authorization — written, electronic, or oral — the union has on file for me; and
- promptly inform me, in writing, of exactly what steps I must take to effectuate my constitutional rights and stop the deduction of dues/fees.

I understand that the union has arranged to be the sole provider of workplace representation services for all employees in my bargaining unit. I understand further that, in exchange for the privilege of acting as the exclusive bargaining representative, the union must continue to represent me fairly and without discrimination in dealings with my employer and cannot, under any circumstances, deny me any wages, benefits, or protections provided under the collective bargaining agreement with my employer.

Please reply promptly to my request.

\_\_\_\_\_  
Full Name

\_\_\_\_\_  
Home address City, State, Zip

\_\_\_\_\_  
Home phone Email (optional)

\_\_\_\_\_  
Employer Work phone

\_\_\_\_\_  
Work location

\_\_\_\_\_  
Job Title or Position Type Amount employed (Full, part)

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

## INSTRUCTIONS

1. Find the contact information for your union to fill in the address portion of the letter. Often this can be found on mail you might have received from the union, online, or from your employer's payroll office.
2. Fill out the bottom portion of the form and provide enough information for the union to identify you in their records so they can process your resignation.
3. Sign and date the letter.
4. Make a copy for your records and a second copy for your payroll officer.
5. Mail the original to the union at the address you put on the top of the letter. We recommend sending the letter certified mail so you have proof of delivery.
6. Provide a copy of the letter to your employer's payroll officer.
7. If you wish to receive guidance from OptOutToday.com, send a copy of your letter to:

Opt Out Today  
PO Box 552  
Olympia, WA 98507

Or email a scan or picture of your letter to [info@optouttoday.com](mailto:info@optouttoday.com)

8. If you know of others in your workplace who might join you in reclaiming your money and voice, encourage them to join you by referring them to [OptOutToday.com](http://OptOutToday.com)

## WHAT TO EXPECT NEXT

You should receive some acknowledgement of your resignation from the union within a few weeks.

Because dues collection is central to the union business model, you may get a sales pitch to talk you into signing up again. Sometimes the sales pitch includes untrue claims and scare tactics. *Ask to have any questionable claims documented in writing.*

Some unions have tricked members into signing a promise to never resign except during a small window of time. If the union claims you have signed such a form. Contact Opt Out Today for additional guidance.